

Clarksville Police
Standard Operating Procedure

Item-15

Citizen Complaints

General: The Clarksville Police Department has a policy, which encourages citizens to bring forward complaints of inadequate police service or official misconduct, and orders officers, when presented with complaints, to receive them with courtesy and without delay. The Clarksville Police does receive anonymous complaints. Anonymous complaints will be treated with the same importance as any other complaint; however, anonymous complaints cannot be sustained without all pertinent information.

Procedure: If any citizen wishes to file a complaint against any member of the Clarksville Police Department. The following shall apply.

- Complaint shall be in written form on the citizen complaint form attached below.

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Clarksville Police
Citizen Complaint

Name: _____ Address: _____

City: _____ Phone: _____

Complaint filed against

Officer's Name: _____ Badge #: _____

Explain circumstances and bias for compliant.

Witnesses

Name: _____ Address: _____

City: _____ Phone: _____

Name: _____ Address: _____

City: _____ Phone: _____

Name: _____ Address: _____

City: _____ Phone: _____

Please forward complaint to: **City of Clarksville 115 West Superior Street,
Clarksville, IA 50619.**