

**CITY OF CLARKSVILLE
CITY COUNCIL DEPARTMENT MEETING**

June 19th, 2023

The Clarksville City Council met in regular session on June 19th, 2023 in the City Council Chambers at 6:30 p.m. with Mayor Michael Grantham presiding and Council Members Roger Doty, Taran Sherburne, Brock Lodge, Wendy Brooks, and Jennifer Kielman present. The following Department Heads and employees were in attendance: Molly Bohlen, City Clerk, Kristen Clark, Librarian, Jared Brunner, Maintenance, and Barry Mackey, Police Chief. Members of the public present were: Chris White, Rod Ballhagen, Adam Mapes, Mark & Bobbie McMullen, Rhonda Landrum, and Nicholas Vassios, Clarksville Star.

Chris White inquires if the Mosquito Control folks could provide an MSDS sheet on the chemicals that they use. Clerk states she would check with them. Brooks states that she would like for the residents of Clarksville to reach out to council members if they have concerns about how things are being done or why they are done a certain way. She would like to get the word out also that there are going to be some open seats coming in the fall and if you are interested to step up and run.

Mayor Topics: None

Motion Sherburne, Kielman to approve and adopt the items contained in the Consent Agenda and Minutes (06/05/2023) Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.

Department Head Reports as follows: Fire Department: None, Ambulance: None. Police Chief Mackey gave a report with total number of calls in May at 145 for police service. Library Update from Kristen Clark on the programs offered in the month of May, as well as the number of patrons utilizing both in person services and online. During May over 1500 people visited the library and so far in June they've had over 1300 people visit.

VT representatives were present to discuss road (Weare St) going to VT Industries with regards to adding onto the building and wanting to possibly vacate the road to assist in the addition. Ballhagen states that they are almost in the second phase of a multi-million dollar project and are wanting to add to the north side of the existing building. Discussion around the legalities of this option were brought up. Mayor states that we would have to discuss this with the city attorney to see if this is a possibility. Ballhagen states that he wanted to start with the city and see what the options were first.

Maintenance updates provided by City Clerk in Behrend's absence as follows:

Building Permits

1. Mark & Bobbie McMullen, 1015 S Main St., addition of storage shed. McMullens' were present at the meeting to discuss what the project would entail. The building would be coming out 6 feet further to the west of the existing house, but is within the setbacks of the city ordinance. The shed being proposed would be like a pole building. They also stated that with supply demand this project would not likely be started until the Spring of 2024. Lodge states that it sounds like they have thought out the project, however he would like for McMullens' to talk with the neighbor to the north (Jacobs) and get their approval because of where the building may hinder their vision. McMullens' were in agreeance with this and will talk with the neighbors. Motion Lodge, Sherburne to approve McMullen's building permit as long as the neighbors sign off with their approval. Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.
2. Todd & Leann Doty, 231 N Traer St.: addition of car port 24 x 20 feet. Motion Lodge, Brooks to approve Doty building permit as presented. Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.
3. Troy Rinnels (Orly's), 105 N Main: addition of shed on skids behind Orly's to store rendering barrels until they are picked up. Shed will be air conditioned. Motion Sherburne, Lodge to approve Troy Rinnels building permit as presented. Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.
4. David Kelm, 420 E Prospect St. Chain link fence to backyard to allow dogs out. Motion Kielman, Brooks to approve David Kelm's building permit as presented. Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.
5. Shanda Visker, 321 W Superior St. addition of 7x7 shed on southeast corner of property. Motion Sherburne, Brooks to approve Shanda Visker's building permit as presented. Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.
6. Matthew Smith, 121 W Weare St.: privacy fence and to contain pets. Motion Brooks, Kielman to approve Matthew Smith's building permit as presented. Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.
7. Stacy Ragsdale, 1021 S Main St.: 10'x 16' cement pad approach and replace sidewalk. Doty inquired as to when Ragsdale plans to replace the sidewalk at his residence if they could look at replacing that sidewalk when completing the improvements at their business. Mayor states that when the stump is removed from in front of Ragsdale's house that he is intending to replace the sidewalk. Doty would like to see it finished prior to approving this building permit. Motion Sherburne, Kielman to approve Stacy Ragsdale's building permit as presented. Ayes: Sherburne, Kielman, and Lodge. Nays: Brooks, Doty. Absent: None. MC.

Updated Lift Station Quote for Mather & Sycamore provided by Iowa Pump Works for ~\$58,000 that includes electrical work. Motion Sherburne, Brooks to table discussion until Electric Pump Quote is received hopefully by the next meeting. Ayes: Doty, Sherburne, Kielman, Brooks and Lodge. Nays: None. Absent: None. MC.

Employee Performance Evaluations and Wage Discussion. Lodge states that he was able to talk with Library Board President regarding library staff and it was recommended by the board to increase library staff wages by 5% which was placed into the budget for the next fiscal year. Lodge discusses keeping everyone fair as far as city employees and where we can't continue to give raises each year that a cap of some sort should be placed. Lodge also discussed the loan on the library, Clark questions how the loan plays into the wages at the library. Bohlen brought up that there are multiple loans for city buildings none of which come out of each individual departments budgets, but are paid through debt service. Brooks is tired of not making a decision on this subject and having to discuss each council meeting. Clerk did have employee performance reviews

received from the librarian that were presented to the council. No decision was made during this meeting. After this discussion Wendy Brooks exited the meeting at 7:28 pm.

Motion Lodge, Doty to accept resignation of Matt Behrends, Maintenance Superintendent. Ayes: Doty, Sherburne, Kielman, and Lodge. Nays: None. Absent: Brooks. MC

Motion Lodge, Sherburne to approve pay out of vacation, comp time to Behrends. Ayes: Doty, Sherburne, Kielman, Lodge. Nays: None. Absent: Brooks. MC.

Update provided regarding advertising of Full Time Maintenance Position and where the ads will be placed.

Motion Sherburne, Doty to approve advertising for maintenance position. Ayes: Doty, Sherburne, Kielman, Lodge. Nays: None. Absent: Brooks. MC.

Lodge states that he would like to step down from the HR/Hiring Committee since his term will be ending at the end of the year and doesn't feel that he can appropriately hire someone and then not follow up on their performance. Mayor did appoint Sherburne to the committee as he volunteered to step in.

Clerk presented Copier Access Proposal to Council regarding purchasing new piece of equipment or leasing a new piece. The Council questions why we are paying for the copies on the current copier and how service agreement is set up. Clerk will follow up with questions at next meeting.

Motion Sherburne, Doty to approve May monthly expenditures and financial reports as presented by City Clerk. Ayes: Doty, Sherburne, Kielman, and Lodge. Nays: None. Absent: Brooks. MC.

Motion Sherburne, Doty to approve moving 1st council meeting in July to the 6th due to the holiday. Ayes: Doty, Sherburne, Kielman, and Lodge. Nays: None. Absent: Brooks. MC.

Motion Doty Kielman to adjourn the regular City Council Meeting at 7:53 p.m. Ayes: Doty, Sherburne, Kielman, and Lodge. Nays: None. Absent: Brooks. MC.

Michael Grantham
Mayor

Attest:

Molly Bohlen
City Clerk