

CITY OF CLARKSVILLE
CITY COUNCIL DEPARTMENT MEETING
April 18, 2022

The Clarksville City Council met in regular session on April 18, 2022 in the City Council Chambers at 6:30 p.m. with Mayor Michael Grantham presiding and Council Members Roger Doty, Jennifer Kielman, Taran Sherburne, Wendy Brooks and Brock Lodge present. The following Department Heads and employees were in attendance: Jared Brunner, maintenance; Kristen Clark, librarian, Molly Bohlen, City Clerk, Barry Mackey, Police Chief and Robert Landrum Part time Officer . Members of the public present were: Annette Wittrock, Bob Janssen, Lloyd Calease, Merlin Hirsch, Keith Becker, Meredith Borchardt, Dan Forry, Tom Hoodjer, Gabe Hoodjer, Rhonda Landrum, Clarksville Star, and Ruth Salisbury.

Tom Hoodjer with the Boy Scouts attended and gave a report regarding what programs are impacted by city funding. The Boy Scouts are at the recycling center from 9-11 am on Saturdays assisting the public with unloading their recycling/cans. City funds help to offset expenses incurred by the scouts throughout the year. They have assisted with multiple projects around the community also.

Kristen Clark, librarian presented reports from the last 2 months of attendance, programs and events happening within the library and collaboration with other entities in town.

Motion Kielman, Brooks to approve and adopt the items contained in the Consent Agenda and Minutes (04/01/2022 and 04/04/2022)

Ayes: Doty, Kielman, Sherburne, Brooks and Lodge. Nays: None. MC.

Police chief Barry Mackey gave a report with calls for service totaling 137 for the month of March.

Jared Brunner, maintenance presented 1 building permits that had been submitted.

Motion Brooks, Sherburne to approve Troy Rinnels application to move building to his property at 202 W Burling.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Jared Brunner also discussed sewer issue at 703 North Main. Have had multiple issues with sewer back up and did call Municipal Tool to camera the line as they have jetted as far as they can. Council man Lodge stated that he would like more information prior to a decision being made on what needs to be done at this location and possibly another in town that has had multiple problems. Discussed options of lining the sewer or having to replace. Municipal Tool is going to get quotes on cost as they did not have that information.

Dan Forry was invited to come back to council because they have additional question about flag pole options. He was able to gather additional information that was provided to the council for flag poles and attachments for the building. Also Mayor Grantham talked with Fred Maifeld's daughters and they are interested in donating some funds in their parents honor towards the flag pole. Mayor will be in touch with them in the future when we get total cost of project. This will be discussed at next council meeting.

Motion Lodge, Sherburne to approve leaving city hall hours as 8-4pm until additional staff is acquired.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Meredith Borchardt from the tree committee was present to provide handouts and updates on goals of the committee, how to collaborate with the city and future projects. She states that they could always have a work session to discuss projects or where the remaining ash trees to be removed are. Meredith also stated that in order to apply for grants that it helps when the community recognizes Arbor Day by signing a proclamation. Example will be provided.

Motion by Sherburne to approve having 5 minute recess by Mayor and council members Lodge and Kielman to discuss recommendations to be presented to the council regarding Maintenance Jared Brunner's 90 day evaluation. Ayes: Doty, Lodge, Kielman, and Sherburne. Nays: Brooks. Absent: None. MC.

Mayor completed 90 day employee evaluation of Jared Brunner and presented to council.

Recommendation that were made \$1/hour pay increase and to waive Jared's from having to use comp time prior to the raise becoming effective due to being short staffed.

Motion Lodge, Sherburne to approve recommendation of pay increase and waiving having to use comp time for Jared Brunner employment. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Kielman, Brooks to approve DOT application requesting road closure during Pioneer Days from Prospect to Weare St from June 8-June 12, 2022. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Brooks, Kielman to approve beer permit for Fire Department for Pioneer Days. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Street light discussion. Mayor had discussion with Ron from MidAmerica regarding where street lights could be placed. There are 2 light poles that street lights could be attached to already and then would need to add 2 street light poles on Wamsley as the decorative ones that are already at the end of the street are no longer available. MidAmerica does require a resolution so they are going to help in providing example of what needs to be included.

Motion Lodge, Sherburne to approve 1st reading to repeal ordinance 5.12 Residency Requirements. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Kielman, Brooks to waive the 2nd & 3rd readings to repeal ordinance 5.12. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Discussion regarding personal time and how it should be stated in the handbook. Council was notified that what has been in the previous handbook and what is in there now are vague. Council was in agreement that they would need to amend the handbook to be more specific, but that personal time should be used while employed. If an employee would leave for any reason that time should be forfeited.

Cindy Wedeking is no longer able to clean city hall or ambulance shed. Councilman Lodge stated that he had talked with Clerk about cleaning duties. Clerk had talked with other employees who are willing to help clean their areas, as well as utilizing part time seasonal employees to complete this job.

Motion Lodge, Kielman to approve allowing City Clerk to delegate cleaning duties as needed. Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Lodge, Kielman to approve updating public records memorandum with example shown at \$.50/page, \$40/hour and 21 days to fulfill request.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Lodge, Sherburne to table Holly Corkery legal agreement as presented in council packet. They would like different verbiage regarding who can contact her.

Ayes: Doty, Lodge, Kielman, and Sherburne. Nays: Brooks. Absent: None. MC.

Motion Sherburne, Doty to approve March financial reports as presented by City Clerk.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Lodge to adjourn the regular City Council Meeting at 8:15 p.m.

Michael Grantham
Mayor

Attest: Molly Bohlen
Deputy City Clerk