

**CITY OF CLARKSVILLE  
CITY COUNCIL EMERGENCY MEETING  
April 1, 2020**

The Clarksville City Council met in emergency session via phone conference April 1, 2020, in the City Hall, Clarksville, Iowa, at 10:00 a.m. with Mayor Kenneth Smith in the Chair and Council Members Roger Doty, Brock Lodge, Diane Renning and Larry Voigts. Todd Fails joined the meeting via phone at 10:11 a.m. City Attorney, Heather Prendergast was also present. Attending was Kristen Clark, Library Director; Matt Kampman, Maintenance Superintendent; Ryan McCully, Maintenance Assistant; Lori Peterson, Financial Administration.

The Council discussed procedures for holding future meetings while still complying with the President's recommendation that public gatherings be limited to 10 or fewer people. In order to protect the health and safety of essential City employees and volunteers, the Council determined it is best to establish procedures for City meetings to be held via Zoom or other electronic means. The City Clerk shall be designated Zoom host for Council meetings. City Hall will be the place from which City electronic communications originate. Public access shall be provided by a link on the City website for internet videoconference access (using computers and/or smartphones). A dial-in number for telephone participation shall also be provided in the event someone does not wish to use Zoom. Public access is provided by videoconference and dial-in phone access. The Council then tested the Zoom teleconference system.

Motion Lodge, Doty, to have City Hall remain open and staffed, but the front door will be locked. Residents may call the clerk's office or email the clerk's office and payments can be put in the outside drop box, mailed, or made online until the COVID-19 pandemic and social distancing restrictions are over.

RCV - Ayes: Doty, Fails, Lodge, Renning, and Voigts. Nays: None. MC.

**Emergency Proclamation**

COVID-19

04/01/2020, and will run until further notice.

**Whereas**, COVID-19 poses a serious threat to the public health and safety of the City of Clarksville, Iowa, as outlined by the Center for Disease Control (CDC); and

**Whereas**, the Iowa Department of Public Health (IDPH) has now determined that community spread of COVID-19 has occurred in the State of Iowa; and

**Whereas**, the CDC has recommended that persons do not congregate in gatherings of over ten (10) persons to attempt to mitigate the spread of COVID-19 in the general public; and

**Whereas**, the Hon. Governor Kim Reynolds has recommended that all school districts within the State of Iowa close for four (4) weeks to help mitigate the spread of the COVID-19 within the State; and

**Whereas**, the Hon. Governor Kim Reynolds ordered the closure of restaurants (excluding drive up and take-out services), bars, gyms, theaters; and

**Whereas**, the Superintendent of the Clarksville Community School District has heretofore closed Clarksville Community Schools for an indefinite period, expected to be at least four (4) weeks from March 16, 2020; and

**Whereas**, Section 372.14(2) of the Code of Iowa (2019) grants the Mayor powers to declare an emergency and govern through proclamation to protect the health and safety of the citizens of Clarksville, Iowa.

**Now, Therefore, I**, Kenneth A. Smith, the duly elected Mayor of the City of Clarksville, Iowa, do hereby proclaim the following:

1. That a state of emergency or public danger exists within the City of Clarksville because of the threat of the spread of the COVID-19 virus.
2. That pursuant to CDC recommendations, gatherings of ten (10) or more people are strongly discouraged until further notice.
3. Beginning on 03/19/2020, all city buildings will be closed to public access until further notice. This includes City Hall, the Fire Station, Police Department, Public Works Department, etc. City staff will continue to work regular hours. Residents may do business with the city via telephone by calling 319-278-4531, via email by using [clarksville@butler-bremer.com](mailto:clarksville@butler-bremer.com), or by utilizing the payment options on our website and the drop box located outside of city hall.
4. As a result of the coronavirus pandemic, we recognize that some of our customers are in a position where they are unable to work. As a result, the City of Clarksville is discontinuing delinquent water service shut-offs for the next 30 days, due to non-payment, to ensure citizens can practice recommended personal hygiene measures to prevent the spread of the virus. Delinquent notices and Red Door Tags will still be processed as normal but will be for informational purposes only during the 30-day grace period.
5. City council meetings will be discontinued for public attendance until further notice. There will be a conference line and live video stream set up for the public that wishes to attend the council meeting may do so.
6. Starting 03/18/2020, the library will be closed to walk-in traffic. Library Staff will, however, provide curbside service. Citizens can call in material requests to 319-278-1168, e-mail to [staff.clarksvillelib@butler-bremer.com](mailto:staff.clarksvillelib@butler-bremer.com) or send a message through Facebook. Library Staff will let the citizen know when their "order" is ready, and they can pick it up out front. Returned materials will be wiped down and allowed to sit for 7 days before re-entering circulation. The library catalog is available at [www.clarksville.lib.ia.us](http://www.clarksville.lib.ia.us). As we try to continue to provide the materials citizens need, please don't hesitate to ask for Library Staff's assistance.
7. All-**City Parks** are closed until further notice. Please call City Hall before partaking in any activities to make sure the services are open for public use.
8. That this Emergency Proclamation may be modified and/or superseded by future proclamation of the Office of the Mayor of Clarksville, Iowa, as future events warrant.

9. That any violation of any proclamation of the Office of the Mayor of the City of Clarksville, Iowa, shall be enforceable by the Clarksville Police Department and any violation of the same shall be a violation of Section 372.14(2) of the Code of Iowa (2019) and punishable as a simple misdemeanor.

Dated this 1 day of April, 2020

By: \_\_\_\_\_  
Kenneth A. Smith, Mayor

Attest: \_\_\_\_\_  
Lori A. Peterson, City Clerk/Treasurer

Motion Fails, to adjourn the City Council Emergency Meeting at 10:27 a.m.

Kenneth A. Smith  
Mayor

Attest: Lori A. Peterson  
City Clerk/Treasurer