

**CITY OF CLARKSVILLE  
CITY COUNCIL DEPARTMENT MEETING  
NOVEMBER 19, 2012**

The Clarksville City Council met in regular session November 19, 2012, in the Council Chambers at 7:00 p.m. with Mayor David Kelm in the chair and Council members, Jeff Kolb, Mike Miller, and Diane Renning present; Cathy Cummings and Val Swinton absent.

The following Department Heads were in attendance: Kristen Clark, Library Director; Dan Cummings, Police Chief; Matt Kampman, Ground Maintenance; and Larry Betts, Financial Administration.

Mayor Kelm opened the Public Hearing at 7:00 p.m., for the purpose to discuss the submission of a Housing Fund Grant Application to the Iowa Department of Economic Development.

Information that was contained in a Regional Housing Plan and additional conversations with a housing committee and City officials was used to develop a City wide Community Development and Housing Needs Assessment. These documents illustrated a need for an owner occupied housing rehabilitation program. To determine additional community interest, potential participants were asked to sign up for the program and then complete pre-applications. Based on these discussions, the City has decided to apply to the Iowa Economic Development Authority's Housing Fund for a grant to rehabilitate six low-to-moderate income owner-occupied housing units. In order to have a significant impact on the appearance of the community, the City has decided to designate a target area for the project. The target area can best be described as: All houses on both sides of the following designated streets – Superior Street as the North boundary, Elizabeth Street as the East boundary, Jefferson Street as the South boundary & Ely Street as the West boundary. Houses located on sections of the following Streets – Superior Street, Greene Street, Weare Street, Wilmans Street, Jefferson Street, Ely Street, Hilton Street, Adams Street, Washington Street and Elizabeth Street, within the designated boundaries, may be eligible for assistance.

The City is requesting a total of \$197,994 in federal funds from the Iowa Economic Development Authority, and the City will contribute \$12,000 in local funds for a project total of \$209,994. Due to the eligibility requirements of the program, 100% of the federal funds involved will benefit low-to-moderate income persons. No businesses or person will be displaced as a result of the proposed activities. The only relocation that will take place will be the temporary relocation of families in order to comply with lead base paint requirements. The application will be submitted to the Iowa Economic Development Authority on or before December 12, 2012. The City entertained public comment and questions on the specifics of the grant application during this hearing. There were no individuals from the community present and there was no public input. Mayor declared the hearing closed.

Motion Renning, Miller, to adopt Resolution 12-526: A RESOLUTION OF THE CITY COUNCIL OF CLARKSVILLE, IOWA, APPROVING A HOUSING FUND GRANT APPLICATION; DESIGNATING THE MAYOR AS THE OFFICIAL REPRESENTATIVE OF THE CITY AND AUTHORIZING THE MAYOR TO AFFIX HIS SIGNATURE TO SAID COVER LETTER AND FEDERAL ASSURANCES FORM

WHEREAS, it is in the best interest of the City of Clarksville to avail itself of financial assistance through the Housing Fund as administered by the Iowa Economic Development Authority; and

WHEREAS, the Housing Fund grant application best addresses the needs of the City.

NOW THEREFORE, BE IT RESOLVED by the City Council of Clarksville, Iowa as follows:

1. The Housing Fund grant application is hereby approved.
2. The Mayor is hereby designated as the official representative of the City and is further hereby directed and authorized to affix his signature to the cover letter and the Federal Assurances form in conjunction with same.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Miller, Renning, to adopt Resolution 12-527: A RESOLUTION OF THE CITY COUNCIL OF CLARKSVILLE, IOWA, GRANTING THE IOWA ECONOMIC DEVELOPMENT AUTHORITY CERTAIN ASSURANCES IN CONJUNCTION WITH THE 2013 HOUSING FUND GRANT APPLICATION.

WHEREAS, City of Clarksville is applying for \$197,994 in Housing Fund grant funds; and

WHEREAS, the City of Clarksville will commit \$12,000 in local effort. The total project budget is \$209,994

NOW THEREFORE BE IT RESOLVED by the City Council of Clarksville, Iowa, that \$12,000 of City funds are herewith committed.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Kolb, Renning, to adopt Resolution 12-528: A RESOLUTION OF THE CITY COUNCIL OF CLARKSVILLE, IOWA, ADOPTING A COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT AS PART OF THE APPLICATION PROCESS FOR AN OWNER OCCUPIED HOUSING REHABILITATION GRANT

WHEREAS, the City of Clarksville desires to make a Housing Fund grant application to the Iowa Economic Development Authority; and

WHEREAS, one of the provisions of the Housing Fund calls for the adoption of a Community Development and Housing Needs Assessment;

NOW THEREFORE BE IT RESOLVED that the City Council of Clarksville adopts the attached Community Development and Housing Needs Assessment as part of the application process for an owner occupied housing rehabilitation grant.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Renning, Miller, to adopt Resolution 12-529: A RESOLUTION OF THE CITY COUNCIL OF CLARKSVILLE, IOWA, AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE IOWA NORTHLAND REGIONAL COUNCIL OF GOVERNMENTS (INRCOG) FOR THE GENERAL ADMINISTRATION OF THE HOUSING FUND CONTRACT WITH THE IOWA ECONOMIC DEVELOPMENT AUTHORITY

WHEREAS, the City of Clarksville desires to make a Housing Fund grant application to the Iowa Economic Development Authority; and

WHEREAS, one of the provisions of the Housing Fund calls for proven ability to deal with the administration of the rules and regulations; and

WHEREAS, INRCOG has the personnel and experience required to administer the Housing Fund Programs.

NOW THEREFORE BE IT RESOLVED that the City Council of Clarksville authorizes the Mayor to sign a memorandum of understanding with the Iowa Northland Regional Council Of Governments for the general administration of the Housing Fund contract with the Iowa Economic Development Authority.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Kolb, Miller, to approve the monthly Library reports submitted by Kristen Clark.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Kolb, Miller, to approve equipment purchase request by the Maintenance Department for a garden tractor cab estimated at \$4,750.00, equipment used for snow removal.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Kolb, Renning, to approve election of officers for the Clarksville Ambulance Service as follows: Karen Miller, Crew Chief; Sarah Behrends, Secretary; Ryan McCully, Foreman; Paul Miller, Treasurer; and Holly Meyer, Training Officer.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Renning, Miller, to approve November expenditures as presented by the City Clerk.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Kolb, Renning, for special approval to pay City Employees for unused vacation and personal days for 2012, due to all the projects this year.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.


Motion Kolb, Miller, to approve Partial Payment No. 8 to Porter & Porter Construction for the Library Expansion project for \$83,505.00.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Renning, Kolb, to approve Partial Payment No. 7 to Denver Underground for the 2010 Storm WD project for \$205,887.08.

RCV - Ayes: Kolb, Miller, Renning. Nays: None. Absent: Cummings, Swinton. MC.

Motion Miller, to adjourn the meeting at 8:06 p.m.

  
Attest Larry D. Betts, CMC  
City Clerk/Treasurer

David Kelm  
Mayor

